

This room type contains one projector or TV, a PC, and VGA and /or HDMI connections for laptops and other devices. The remote control for the projector or TV is usually found at the instructor station or front desk.

### Projector On

Press the ON button on the remote.

Please wait 60 seconds for the projector to fully power up.

### Projector Off

Press the OFF button on the remote. The projector will shut down after about 2 minutes.

**Please turn the projector off before leaving the room.**

## Use the PC

1. Move the mouse or press a keyboard key to wake the PC. If nothing displays on the monitor:
  - a. Check if the monitor power is on.
  - b. Check if the PC power is on.
2. Sign in with your VIU credentials.
3. Press the input button on the remote (NEC or Sony) to switch through inputs until the PC display appears.
4. Control volume on the PC.

## Connect your own device

VGA and/or HDMI cables for laptop connections are available at the instructor station.

1. Ensure your device is powered on.
2. Plug the VGA or HDMI cable into your device.
  - a. If you're using VGA and require audio, connect the 3.5mm (headphone) audio cable.
3. Press the input button on the remote to switch through inputs until the laptop display appears.

If the picture doesn't appear:

**Windows:** Press  + P to select a presentation option (usually Duplicate).

**Mac:** Go to System > Preferences > Display > Arrangement > Mirror.

You may need to try up to 3 times. If there is still no picture on screen, reboot the laptop.