

This space contains two projectors, a PC, an HDMI connection for personal devices, Via Go wireless collaboration and microphones. The equipment is controlled by a touch panel at the podium. The room can be operated in **Combined** mode with the same image displayed on both projectors, or divided into two halves (R105 and R110), with each side having one projector and control panel.

System On

Touch the panel to wake it and press the ON button.

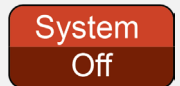


The default room mode is **Combined**, with both projectors will displaying the same input. The **Room Mode** button can be used to switch to **Individual** mode.

If the panel is already on, use the Projector Controls on the left side to turn the projectors on. The screen will automatically lower when the projector is turned on.

System Off

Press the **System Off** button on the touch panel and confirm shutdown.



Wait 60 seconds before powering on again.

Please turn the AV System off before leaving the room. Sign out of the PC, but do not turn it off.

Use the PC

1. Move the mouse or press a keyboard key to wake the PC. If nothing displays on the monitor:
 - a. Check if the monitor power is on.
 - b. Check if the PC power is on.
2. Sign in with your VIU credentials.
3. Select **PC** on the touch panel.
4. Control the sound volume on the PC and/or right side of the touch panel.

Connect your own device

1. Ensure your device is powered on.
2. Plug the **HDMI** cable into your device.
3. Select **HDMI** on the touch panel.

If the picture doesn't appear:

Windows: Press  + P to select a presentation option (usually Duplicate).

Mac: Go to System > Preferences > Display > Arrangement > Mirror.



If you still see a black screen, toggle the **Black Screen** button on the touch screen.



For assistance, contact the IT Service Desk by phone at 250-740-6300.

Wireless collaboration

1. Connect your device to the **viu-secure** wireless network.
2. Select **VIA GO** on the touch panel.
3. Follow the prompts on the screen to connect.