B180 R152 | Room Technology Guide

This room contains one projector, a built-in PC, DVD player, VGA and HDMI connections for laptops and other devices. The equipment in this room is controlled by a button panel at the instructor station.

Projector On	Projector Off
Press the ON button once and wait 90 seconds for the projector to power up.	Press the OFF button once. The projector will shut down after about 2 minutes.
The projector will display the input selected on the button panel.	**Please turn the projector off before leaving the room. Sign out of the PC, but do not turn it off.**

Use the PC

1. Move the mouse or press a keyboard key to wake the PC. If nothing displays on the monitor:
    a. Check if the monitor power is on.
    b. Check if the PC power is on
2. Sign in with your VIU credentials.
3. Select **PC** on the button panel.
4. Sign out when finished.

Connect your own device

To use the VGA cable:

1. Plug the VGA cable into your device.
    a. If you require audio, connect the 3.5mm (headphone) audio cable.
2. Select **Laptop** on the button panel.
3. Wait 2-3 seconds for the projector to switch images.

To use the HDMI cable:

1. Plug the HDMI cable into your device.
2. Press the Input button on the bottom of the project until Input-C is selected.
3. Wait 2-3 seconds for the projector to switch images.

If the picture doesn't appear:

Windows: Press ⊞ + P to select a presentation option (usually Duplicate).
Mac: Go to System > Preferences > Display > Arrangement > Mirror.

If you still see a black screen, toggle the **Black Screen** button on the panel.



For assistance, contact the IT Service Desk by phone at 250-740-6300.
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